



# Department of Obstetrics and Gynaecology

## SYNERGY GRANT

### TERMS OF REFERENCE · 2022

- Overview** These grants have been established to foster collegial research collaborations across two or more affiliated institutions, with preference given to those projects that are likely to attract further funding in the near future to advance the scope of work.
- Funding details** The Department of Obstetrics and Gynaecology at the University of Toronto will fund up to two awards of up to \$80,000 each.
- The term of the award is three years, starting July 1, 2022.
- Projects are expected to be completed within a three-year period of time, and the timeline included in the application should reflect this. If necessary, a maximum of one 12-month no-cost extension may be requested and must be approved before the initial grant term end.
- The successful applicants must agree to acknowledge the support from this grant in any and all publications and meeting presentations that result from the funded work. These acknowledgements must be brought to the attention of the Vice Chair, Research.
- Eligibility** All full-time and part-time clinical faculty members holding a primary appointment in the Department of Obstetrics and Gynaecology are eligible to apply as a Principal Investigator.
- Each application must have a minimum of two PIs representing, at minimum, two distinct University-affiliated sites.
- A clinical faculty member may not be listed as PI on more than one application for this grant.
- Other individuals, including faculty members, trainees, or allied staff, may be listed as co-investigators or collaborators. Projects that incorporate basic science components and basic scientist co-investigators are welcomed.
- Adjudication** The adjudication committee will consist of five members, with representation from the different departmental divisions and affiliated institutions. The committee will include the Vice Chair, Research, as well as one basic scientist.
- The adjudication committee will review all submissions to choose up to two awardees, with the goal of funding one project in the field of obstetrics and one in the field of gynaecology.
- Budgets of more than \$80,000 will not be considered. Projects requiring more than the maximum funding allotment will likely score poorly in the competition.

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**Application** Applications must be submitted electronically at [obgyn.utoronto.ca/synergy-grant-application](http://obgyn.utoronto.ca/synergy-grant-application). **The application deadline is 9:00am on Monday, April 18, 2022.** There will be no exceptions to this absolute deadline.

A complete application will include the following items. All items must be submitted through the application site. Incomplete applications or applications not adhering to the regulations listed will not be considered under any circumstance.

**Research proposal**

- Maximum of four US letter-sized pages, not including figures or references
- 12-point Times New Roman font, single-spaced
- Minimum of one-inch margins all around

**References**

- Unlimited number of US letter-sized pages
- 12-point Times New Roman font
- Minimum of one-inch margins all around

**Figures**

- Maximum of two US letter-sized pages
- Minimum of one-inch margins all around
- Figure legends no less than 10 point Times New Roman font, single-spaced

**Five-year abbreviated CVs for all PIs and co-investigators**

**Supporting letters from all collaborators**

**Budget and justification**

- Maximum of three US letter-sized pages
- 12-point Times New Roman font
- Minimum of one-inch margins all around

**Lay abstract, suitable for posting**

- Maximum of 200 words

**Supporting documentation (optional)**

- Limited to items such as survey questionnaires or budget quotes
- May not include manuscripts, reprints, description of methods, or figures
- Please note that adjudicators are not obligated to review these optional items