**Academic Position Description Template**

**Clinician Educator - Clinical MD Full-Time**

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| --- | --- |
| **Faculty Name:** |  |
| **Hospital / Organization:** |  |

**General Description:** A faculty member with major time commitment to education, education-related administration and scholarly activities related to education and also contributes to the provision of clinical service that is essential to the academic mission.

**Time Distribution:** The faculty member is engaged in teaching and educational activities, including relevant clinical activity and related scholarly and educational activities for at least 80% of his/her professional time. This typically includes 30-45% of time devoted to teaching and/or educational development or educational research (may include CPA), and clinically related activities (20-40%). The time commitments for research, teaching (concurrently with clinical care and/or in organized educational programs), and scholarly activities are described below:

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| --- | --- | --- | --- |
|  | **Requirements** | **Time Distribution (must add up to 100%)** | **Description / Comments** |
| **Clinical Activity** | Since teaching is often in the context of clinical care, the site and nature of the clinical activity will vary according to educational role. |  |  |
| **Research Activity** | The faculty member will be primary investigator and/or collaborator in clinical investigations or education-related research. Those who do engage in research activities are expected to publish peer-reviewed manuscripts, but may not necessarily hold peer-reviewed research funds. |  |  |
| **Teaching Activity** | The faculty member is responsible for the development, evaluation and renewal of educational curricula. He/she is expected to assume leadership in the education of undergraduate students, postgraduate trainees, graduate students, Continuing Education participants and/or participate in faculty development. |  |  |
| **Administrative Activity** | He/ she has senior administrative responsibilities related to academic and educational programs (e.g. program director, curriculum coordinator, course director, etc.) |  |  |

**Annual Academic Review:** The faculty member is required to submit a summary of his/her academic activities during the past year together with an updated CV each April.

**3-year Academic Review:** The progress and contributions in each area

of activity will be given a comprehensive review at the end of the first three years of appointment. The review process will be conducted by the Department’s Promotions and Appointments Committee and the Chair, with input from the Hospital Chief. A satisfactory review will result in a Continuing Annual Appointment with annual reviews. An unsatisfactory review will result in the termination of the appointment.

**Reporting Relationship**: The faculty member will report to the Hospital Chief and to the Faculty Department Chair, University of Toronto. The Hospital Department Head and Faculty Department Chair are available to discuss the career development of the faculty member.

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University Department Chair Date

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Hospital Name

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Hospital Chief Name Date

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Hospital Chief Title

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Faculty Member Date